DIRECTORATE GENERAL OF SHIPPING, MINISTRY OF SHIPPING, GOVT. OF INDIA, MUMBAI			
STATE CHNERAL CO.	TRAINING BRANCH	Ref: QMS 7.0 IS / ISO Clause No. 7.1	
भागता सुबन्धान सन्तु	Sub: Format of pre-sea course completion certificates issued by the Maritime Training Institutes	File No. 21- 22011/1/2020-O/o Trg - DGS	
Approved by: Director General of Shipping, GoI	DGS Circular No.: 20 of 2020	Dated 27.05.2020	

- Whereas the Directorate had issued DGS Circular No. 18 of 2020 dated 24
 / 04 / 2020 relating to Shipboard training as part of the approved training
 programme for the pre-sea courses leading to Certificate of Competency or
 Certificate of Proficiency.
- 2. Whereas para 25.1.2 of the said Circular stated that –

"The shipboard training defined for each pre-sea training shall be mandatory for successful completion of the approved pre-sea training and subsequent issuance of certificate for successful completion of approved training programme for the pre-sea training. Upon successful completion of the approved training programme (pre-sea training and shipboard training), the Maritime Training Institute (MTI) shall carry out assessment of the "Training and Assessment Record" (TAR) book or the "Cadet Record Book" (CRB) and issue course completion certificate to the candidate. The format for course completion certificate for each pre-sea training shall be issued by the Directorate".

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- Whereas as per para 25.1.2 of the said Circular and as stated above, the format for course completion certificate for each pre-sea training shall be issued by the Directorate.
- In view of the above, the Directorate has now prescribed the format for course completion certificate for each pre-sea training and enclosed as Annexures to this Training Circular.
 - 4.1. Annexure 1 BE / B-Tech Marine Engineering Course completion certificate.
 - 4.2. Annexure 2 B. Sc (Nautical Science) Course completion certificate.
 - 4.3. Annexure 3 Graduate Marine Engineering (GME) Course completion certificate.
 - 4.4. Annexure 4 Diploma in Nautical Science (DNS) Course completion certificate.
 - 4.5. Annexure 5 Electro Technical Officer (ETO) Course completion certificate.
 - Annexure 6 Training for General Purpose Rating (GP Rating) Course completion certificate.
 - 4.7. Annexure 7 Certificate Course for Maritime Catering (CCMC) Course completion certificate.
 - 5. As and when the candidates are required to submit the course completion certificate for any of the pre-sea maritime course, the candidates shall be required to submit the following attachments along with the pre-sea course completion certificate.
 - 5.1. Attachment 1 Copy of the pre-sea course completion certificate (Degree / Diploma / course certificate).

- 5.2. Attachment 2 Copy of the evidence for shipboard training (Sea service testimonials and company letter).
- 5.3. Attachment 3 Copy of the certificate for successful assessment of TAR book / Cadet Record Book of the approved shipboard training.
- This Training Circular enters in to force from 01 / 06 / 2020. 6.

This issues with the approval of the Director General of Shipping, 7. Government of India.

(Ashish Wankhede)

Dept. Director General of Shipping TRAINING

To

l. All Maritime Training Institutes. 2. Principal Officers, MMD, Mumbai/Chennai/ Kolkata/ Kochi/ Kandla 3. Shipping Masters, Mumbai/ Kolkata/Chennai 4. INDOS Cell. DGS, GOl, Nau Bhavan Building. Mumbai- 400 038. 5. Nautical Branch, DGS, GOI 6. Engineering Branch, DGS. GOI 7. Training Branch 8. Hindi Cell 10. Computer Cell, DGS, GOI with a request to upload. 12. Guard File. 13. Sr. pS ro DG(S) for information. 14. Sr. PS to Addl. DG(S) for information.

MTI Name

Logo	17111	Idamo	
MTI No: XXXXXX		CERTIFICATE No	: XXXXXXXXXXXXXXXXX
This is to certify that MTI Roll No C.D.C. No. Indian National	Name as in passport	Date of Birth Passport No. :	(DD-MM-YYYY)
Database (INDoS No.)	has succ	essfully completed	
4 YEARS BAC	CHELOR OF E	NGINEERING (MAYYYY) to (DD-MM-YYYY)	ARINE) DEGREE
		and	
	has succ	cessfully completed	
of not less than 6 mo	onths while sailing as durii	ARD TRAINING Trainee Marine Engineer or and (DD-MM-YYY) and	n board ships belonging to Y) to (DD-MM-YYYY)
	has suc	cessfully completed	
as Trainee Marine E evidenced in the Train	RED SHIPBO Engineer for the period ing and Assessment Programme conform	ARD TRAINING Food of not less than 6 months Record and associated Pro	PROGRAMME shipboard training, and as ject Work on (DD-MM-YYYY) STCW Convention 1978 (as torate General of Shipping,
Candidate photo	Issued at <u>Place</u> Date o	on <u>DD-MM YY</u> of Expiry: UNLIMITED	<u>YY</u>
Signature		Signature	Signature
Signature of Can		ne of Course In-charge IDoS No: XXXXXXXX	Name of Principal INDoS No: XXXXXXXX

MTI Name

MTI No: XXXXXX		CERTIFICATE No: XXXXXXXXXXXXXXXXXXX	
This is to certify that	: Name as in Passport		
MTI Roll No	:	Date of Birth	(DD-MM-YYYY)
C.D.C. No.	:	Passport No.	:
Indian National Database (INDoS No.)	: <u></u> -		

has successfully completed a

3 YEARS BACHELOR OF SCIENCE (NAUTICAL SCIENCE)

DEGREE from (DD-MM-YYYY) to (DD-MM-YYYY)

and

has successfully completed

SHIPBOARD TRAINING

of not less than 12 months while sailing as a Deck Cadet on board ships belonging to during the period (DD-MM-YYYY) to (DD-MM-YYYY)

Name of the Company

has successfully completed

STRUCTURED SHIPBOARD TRAINING PROGRAMME

as Deck Cadet for the period of not less than 12 months shipboard training, and as evidenced in the Cadet Record Book and associated Activity and Project work on (DD-MM-YYYY)

The above Training Programme conforms to the requirements of the STCW Convention 1978 (as amended), Chapter II, Section A-II/1 and is approved by **The Directorate General of Shipping, Government of India**

Candidate Photo

Issued at Place on DD-MM YYYY

Date of Expiry: UNLIMITED

Signature

Signature of Candidate

Signature

Name of Course In-charge INDoS No: XXXXXXXX

Signature

Name of Principal INDoS No: XXXXXXXX

MTI Name

-090		
ITI No: XXXXXX	CERTIFICATE No.	o: XXXXXXXXXXXXXXXXX
nis is to certify that	Name as in Passport	
ITI Roll No	Date of Birth	(DD-MM-YYYY)
.D.C. No. :	Passport No. :	
ndian National Patabase (INDoS No.)		
	has successfully completed	700
	ONTHS PRE - SEA TRAINING	
GRA	DUATE MECHANICAL ENGING from (DD-MM-YYYY) to (DD-MM-YYYY)	NEER
	and	
	has successfully completed	
	SHIPBOARD TRAINING	
of not less than 6 belonging to	months while sailing as Trainee Marine Engine, during the period (DD-MM-YYY) he Company	eer on board ships <u>(Y)</u> to <u>(DD-MM-YYYY)</u>
Name of t	and	
	has successfully completed	
CTOUCTUD	ED SHIPBOARD TRAINING P	ROGRAMME
	Engineer for the period of not less than 6 months the Training and Assessment Record and associated to the control of the cont	ns snippoaru trairiiry,
The above Training 1978 (as amende	Programme conforms to the requirements of ed), Chapter III, Section A-III/1 and is approved General of Shipping, Government of Indi	by The Birdeletter
Candidate	Issued at Place on DD-MM YYYY	
Photo	Date of Expiry: UNLIMITED	
Signature	Signature	Signature
Signature of Candid	ate Name of Course In-charge INDoS No: XXXXXXXX	Name of Principal

MTI Name

MTI No: XXXXXX		CERTIFICATE No: XXXXXXXXXXXXXXXXXXX	
This is to certify that	: Name as in Passport		
MTI Roll No	:	Date of Birth	(DD-MM-YYYY)
C.D.C. No.	:	Passport No.	:
Indian National Database (INDoS No.)	:		

has successfully completed

ONE YEAR PRE - SEA DECK CADET COURSE

from (DD-MM-YYYY) to (DD-MM-YYYY)

for award of a

DIPLOMA IN NAUTICAL SCIENCE

leading to B.Sc. (Applied Nautical Science) Degree

and

has successfully completed

SHIPBOARD TRAINING

of not less than 18 months	while sailing as a Deck Cadet on board ships belonging to during the period (DD-MM-YYYY) to (DD-MM-YYYY)
Name of the Company	and

has successfully completed

STRUCTURED SHIPBOARD TRAINING PROGRAMME

as Deck Cadet for the period of not less than 18 months shipboard training, and as evidenced in the Cadet Record Book and associated Activity and Project work on (DD-MM-YYYY)

The above Training Programme conforms to the requirements of the STCW Convention 1978 (as amended), Chapter II, Section A-II/1 and is approved by **The Directorate**General of Shipping, Government of India

Candidate Photo

Issued at Place on DD-MM YYYY

Date of Expiry: UNLIMITED

Signature

Signature

Signature

Signature of Candidate

Name of Course In-charge INDoS No: XXXXXXXX

Name of Principal INDoS No: XXXXXXX

MTI Name

-090		
ITI No: XXXXXX	CERTIFICAT	E No: XXXXXXXXXXXXXXXXX
his is to certify that	Name as in Passport	
1TI Roll No	Date of Birth	: (DD-MM-YYYY)
.D.C. No.	Passport No	. ` :
ndian National Database (INDoS No.)		
	has successfully completed	
4	MONTHS PRE - SEA TRAI	NING
ELEC	TRO-TECHNICAL OFFICER from (DD-MM-YYYY) to (DD-MM-YY	COURSE YY)
	and	
	has successfully completed	
	SHIPBOARD TRAINING	i
s disasthan O	" Lila sailing on Trainge ETO / Tra	inee FO on board ships
of not less than o	during the period (DD-MM	·YYYY) to (DD-MM-YYYY)
Name of	the Company	
	and	
	has successfully completed	
STRUCTUR	ED SHIPBOARD TRAINING	G PROGRAMME
T 5TO / 5	o for the period of not less than 8 months	shipboard training, and as
evidenced in the	Training and Assessment Record and ass	ociated Project Work on
	(DD-MM-YYYY)	
The above Training	g Programme conforms to the requirement	s of the STCW Convention
1978 (as amend	ed) Chapter III. Section A-III/6 and is appr	Oved by The Directorate
	General of Shipping, Government of	Inuia
Candidate		
Photo	Issued at <u>Place</u> on <u>DD-MM YY</u>	<u> YY</u>
	Date of Expiry: UNLIMITED	
Signature	Signature	Signature
Signature of Candid	Name of Course In-charge INDoS No: XXXXXXXX	Name of Principal INDoS No: XXXXXXXX

MTI Name

3	
MTI No: XXXXXX	CERTIFICATE No: XXXXXXXXXXXXXXXXXX
This is to certify that : Name as in Passport	
MTI Roll No :	Date of Birth (DD-MM-YYYY)
C.D.C. No. :	Passport No. :
Indian National Database (INDoS No.)	
GENERAL PUR	Illy completed EATRAINING FOR RPOSE RATING Y) to (DD-MM-YYYY)
а	nd
CHIDEO & R	TRAINING ck or Engine Rating on board ships belonging to

during the period (DD-MM-YYYY) to (DD-MM-YYYY) Name of the Company

and

has successfully completed

STRUCTURED SHIPBOARD TRAINING PROGRAMME

as GP Rating Deck / Engine for the period of not less than 6 months shipboard training, and as evidenced in the Training and Assessment Record on (DD-MM-YYYY)

The above Training Programme conforms to the requirements of the STCW Convention 1978 (as amended), Chapter II, Section A-II/4 or Chapter III, Section A-III/4 and is approved by The Directorate General of Shipping, Government of India

Candidate Photo

DD-MM YYYY Issued at Place on

Date of Expiry: UNLIMITED

Signature

Signature

Signature

Signature of Candidate

Name of Course In-charge INDoS No: XXXXXXXX

Name of Principal INDoS No: XXXXXXXX

ANHEXURE -7

Logo

MTI Name

_090				
MTI No: XXXXXX			CERTIFICATE	No: XXXXXXXXXXXXXXXX
This is to certify that	t : Name	e as in Passport		
MTI Roll No	: <u> </u>		Date of Birth	(DD-MM-YYYY)
C.D.C. No.	:		Passport No.	·
Indian National Database (INDoS N	No.) :			
		has successful	ly completed	
6 MONTHS	CERTIF fro	FICATE COUP om (DD-MM-YYYY)	RSE IN MAR to (DD-MM-YYY	ITIME CATERING Y
		an	d	
		has successfu	lly completed	
belonging to	Name of the C	Company		M-YYYY) to (DD-MM-YYYY)
The abov Convention 2	2000 00 000	Programme conform nended and DGS Tra storate General of S	aining Circulal 100	nts of Maritime Labour f 2020 and is approved by nent of India
Candida		Issued at Place	on DD-MM YYY	<u>Y</u>
Photo			ry: UNLIMITED	
Signate	ure	Si	gnature	Signature
Signature of	Candidate	INDoS N	ourse In-charge o: XXXXXXXX	Name of Principal INDoS No: XXXXXXXX
		Will full Addres	s for correspondence	λ / /

including - Telephone/ Mobile No., and E-Mail ID